

**Resolution #2023- 55**  
**Clerk/Recorder**

**Disposal of Recording Records past the Retention dates**

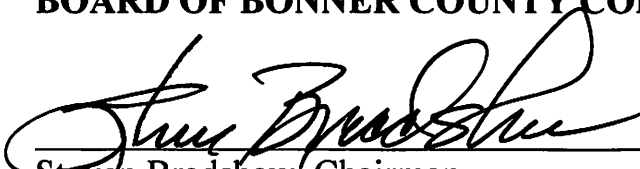
**WHEREAS** Idaho Code §31-871 requires the County Clerk to maintain certain Records for a specified time; and

**WHEREAS** a large quantity of Election Records have been maintained for a period of time longer than the specified time required by Idaho Code §31-871;

**NOW THEREFORE BE IT RESOLVED** that the Board of Commissioners of Bonner County authorize the Recording Office, under the supervision of the County Clerk, to dispose of the materials that are listed on the Memorandum.

DATED THIS 25 day of July, 2023

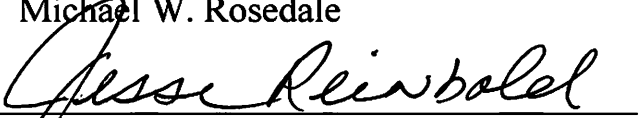
**BOARD OF BONNER COUNTY COMMISSIONERS**

  
\_\_\_\_\_  
Steven Bradshaw, Chairman

  
\_\_\_\_\_  
Asia Williams, Commissioner

  
\_\_\_\_\_  
Luke Omodt, Commissioner

Attest: Michael W. Rosedale

By:   
\_\_\_\_\_  
Deputy Clerk



# Bonner County Clerk

Michael W. Rosedale

Clerk of the District Court  
Ex-Officio Auditor & Recorder  
Clerk of the Board of County Commissioners  
Chief Elections Officer

July 13, 2023

## MEMORANDUM

**To:** Commissioners  
**Re:** Disposal of Recording Records

**Description:** Disposal of Recording Records in storage longer than the Idaho State Mandated Records Retention period as per Idaho Statute 34-217.

**Discussion:** **Idaho Code §31-871 Retention of county records**, we can dispose of records outside the retention date window. These records have also been scanned. They are:

- 1 State Tax Liens 1997-1998 and Federal and State Tax Liens 2000-2009
- 2 Marriage Affidavits 1996 - 1999
- 3 Marriage Affidavits 2000 - 2003
- 4 Marriage Affidavits 2004 - 2006
- 5 Marriage Affidavits 2007 - 2009 and Federal & State Tax Liens 2010-2012
- 6 Marriage Affidavits 2010 - 2013
- 7 Alcohol Licenses 2005-2013

**Distribution:** 1 Original to BOCC Office  
1 Copy to Clerk/Elections  
\_\_\_ Legal

A suggested motion would be: **Mr. Chairman based on the information before us I move to approve Resolution #2023-55 that allows the Recording Office to dispose of the records listed above.**

**Recommendation Acceptance:**  Yes  No

 Date: 07 25 23